



**BHARATI VIDYAPEETH'S
JAWAHARLAL NEHRU INSTITUTE OF TECHNOLOGY
(POLYTECHNIC)**

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(Recognized by Government of Maharashtra)

(Approved by AICTE, New Delhi)

(Affiliated to Maharashtra State Board of Technical Education, Mumbai)

Information Brochure

Vision and Mission

Vision

- To be the leading institute for imparting quality technical education and skill development through continuous interaction with industry, alumni and professional bodies.

Mission

- **M1:** To develop attitude of lifelong learning, entrepreneurial and social responsibilities
- **M2:** To strive for social transformation through technical education
- **M3:** To establish strong industrial liaison for enhancing technical and professional skills

BHARATI VIDYAPEETH

Bharati Vidyapeeth, the parent body of **Bharati Vidyapeeth University** was established in May, 1964 by **Dr. Patangrao Kadam** with the objective of bringing about intellectual awakening and all round development of the people of our country through education.

Bharati Vidyapeeth is now a leading educational institution in the country, which has created a history by establishing within a short span of **57** years 180 educational institutions imparting education from the pre-primary stage to post graduate stage. Our colleges and institutions of higher education impart education in different disciplines including Medicine, Dentistry, Ayurved, Homoeopathy, Nursing, Arts, Science, Commerce, Engineering, Pharmacy, Management, Social Sciences, Law, Environmental Science, Architecture, Hotel Management and Catering Technology, Physical Education, Computer Science, Library Science, Information Technology, Biotechnology & Agriculture, Performing Arts etc.

These educational institutions which have achieved an acclaimed academic excellence cater to the educational needs of thousands of students coming from different parts of India and also abroad. Our teaching faculty includes highly qualified, experienced, dedicated and student-caring teachers. These educational institutions are located at various places viz. Pune, Navi Mumbai, Kolhapur, Solapur, Sangli, Karad, Panchagani, Jawhar and New Delhi. The spectacular success achieved by Bharati Vidyapeeth is mainly a creation of unusual foresight, exceptionally dynamic leadership and able guidance of the founder **Dr. Patangrao Kadam**. It has been our constant endeavour to impart high quality education and training to our students and therefore it is no wonder that our institutions have become nationally known for their academic excellence. In recognition of the academic merit achieved by its institutions and potential for development which they have, the Department of Human Resource Development, Government of India and the University Grants Commission of India have accorded the status of a deemed to be university to Bharati Vidyapeeth with its thirty two constituent units.

Besides these 180 educational institutions, Bharati Vidyapeeth has also been successfully running a Co-operative Bank, Co-operative Consumer Stores, a Co-operative Poultry, a Co-operative Sugar Factory, Charitable Hospitals and Medical Research Centre and the like.

BHARATI VIDYAPEETH DEEMED UNIVERSITY

*Reaccredited with 'A' Grade by
NAAC*

It had been a long standing dream of our founder to get the status of a University to Bharati Vidyapeeth. That dream was realized when the Ministry of Human Resource Development (Department of Education, Government of India) on the recommendations of the University Grants Commission, New Delhi through their notification No. F.9-15/95-U.3 dated 26th April, 1996 declared a cluster of institutions of Bharati Vidyapeeth at Pune as Deemed to be University.

Present Constituent Colleges of the University

1. Medical College, Pune
2. Dental College & Hospital, Pune
3. College of Ayurved, Pune
4. Homoeopathic Medical College, Pune
5. College of Nursing, Pune
6. Yashwantrao Mohite College of Arts, Science and Commerce, Pune
7. New Law College, Pune
8. Social Sciences Centre (M.S.W.), Pune
9. Yashwantrao Chavan Institute of Social Science Studies & Research, Pune
10. Research and Development Centre in Pharmaceutical Sciences & Applied Chemistry, Pune
11. College of Physical Education, Pune
12. Institute of Environment Education & Research, Pune
13. College of Engineering, Pune
14. Poona College of Pharmacy, Pune
15. Institute of Management & Entrepreneurship Development, Pune.
16. Rajiv Gandhi Institute of Information Technology & Bio-Technology, Pune
17. Interactive Research School for Health Affairs, Pune.
18. Medical College & Hospital, Sangli.
19. Dental College & Hospital, Navi Mumbai.
20. Institute of Management & Research, New Delhi;
21. College of Architecture, Pune;
22. Institute of Hotel Management & Catering Technology, Pune;
23. Yashwantrao Mohite Institute of Management, Karad;
24. Institute of Management, Kolhapur;
25. Institute of Management & Rural Development Administration, Sangli.
26. Abhijit Kadam Institute of Management and Social Sciences, Solapur.
27. Dental College & Hospital, Sangli
28. College of Nursing, Sangli
29. College of Nursing, Navi Mumbai.

Thus, there are 29 institutions which are the constituent units of Bharati Vidyapeeth Deemed University.

Ours is the only University established under section 3 of the U.G.C. Act having under its umbrella institutions of diverse disciplines of professional, technical and traditional categories such as Medicine, Dentistry, Physical Education, Natural and Physical Sciences, Social Sciences, Commerce, Law and Humanities, Pharmaceutical Sciences, Management Studies, Engineering and Technology.

This University is a Member of Association of Indian Universities and also a member of Association of Commonwealth Universities.

JAWAHARLAL NEHRU INSTITUTE OF TECHNOLOGY (POLY), PUNE- 43

Recognized by Government of Maharashtra

Approved by the AICTE, New Delhi

Affiliated to Maharashtra State Board of Technical Education, Mumbai.

The Institute was established in 1983, by **Hon. Dr. Patangrao Kadam**, under permission from Government of Maharashtra with a mission ' Social Transformation Through Dynamic Education '.

Started with four branches in 1983, today the Institute is conducting eight diploma courses of Maharashtra State Board of Technical Education, Mumbai (MSBTE). This is a leading polytechnic in Maharashtra having an intake capacity of **420** students for first year.

Salient Features :

- 1) Experienced and well qualified faculty
- 2) Consistently good academic results.
- 3) The Institute has an active student's chapter of Indian Society for Technical Education, Institute of Engineers India.
- 4) All laboratories have modern equipment to provide hands on experience to students.
- 5) Consistent award winners at various project exhibitions and paper presentation competitions at State & National level.
- 6) Consistent prize winners in sports at Zonal & State level competitions organized by IDSSA.
- 7) Students welfare and co-curricular activities through students associations in all disciplines viz. MESA, CHESA, CESA, CMOS etc.
- 8) Placement cell - campus interviews conducted for placement in many prestigious industrial organizations, 100 % placement assistance for all desirous students.
- 9) First Polytechnic in India to organize State Level and National Technical Paper Presentation Competition - "Techno-Innova", Inter Polytechnic Group Dance Competition " Bharati Karandak" and First organizers of Inter Polytechnic Competitions for 'C' Programming - 'C' Challenge, for 'Java' Programming - 'Java' Challenge, CAD Competition – 'Tantragya', Structural Model Competition – 'Vishwakarma', Robot path tracing competition – 'Robonova' and Technical Quiz. Bhruja Patra a Poster Presentation Competition and State level one act play competition for polytechnic students - "Bharati Natya Karandak".
- 10) Strong Alumni Association spread all over the world- Many students are studying in different universities in United States of America, England., Australia, Germany, Canada after completion of our courses.
- 11) Training centre for Industrial employees
- 12) Skill development course for students and others.

1. COURSES CONDUCTED WITH INTAKE CAPACITY INST CODE: 6408

Sr. No.	Course	Code	Intake	
			Regular	TFWS
1	Diploma in Mechanical Engineering	ME	90	5
2	Diploma in Computer Technology	CM	120	6
3	Diploma in Civil Engineering	CE	60	3
4	Diploma in Electrical Engineering	EE	60	3
5	Diploma in Chemical Engineering	CH	30	2
6	Diploma in Electronics & Tele-Communications	EJ	60	3
Total			420	22

1.2. LOCATION OF INSTITUTE :

These full –time Diploma Courses are conducted in a beautiful building inside the lush green educational campus of Bharati Vidyapeeth, at Katraj-Dhankawadi, in the vicinity of Katraj Lake and Rajiv Gandhi National Park, situated on Satara Road, less than 5km from Swargate, Pune.

1.3. ADDRESS FOR COMMUNICATION :

Bharati Vidyapeeth's

Jawaharlal Nehru Institute of Technology(Polytechnic)

Pune-Satara Road, Pune-411 043.

Phone : (020) 24379467, Fax : (020) 24372434,

E-mail : bjjniot@bharatividyaapeeth.edu, Website : <http://bjjniot.bharatividyaapeeth.edu>

1.4. Distribution of seats available under General Admission Process :

Out of the intake capacity per branch in the institute 80% of the seats will be filled up through the Centralized Admission Process (CAP) of Govt. of Maharashtra. The remaining 20% of the seats will be filled by the institute. The seats available for admission through Centralized Admission Process (CAP) shall be distributed as per the details given below

Seat allocation Seats available for admission

District Level 70 % Seats	70% seats of the intake capacity in CAP of each course will be filled from the candidates passing qualifying (Std. X) examination from a school located in Pune District.
State Level 30 % Seats	30% seats of the intake capacity in CAP of each course will be filled from all Maharashtra State candidates. These seats will be filled on the basis of State Level Merit List prepared amongst all the eligible applications who have opted for 30 % State Level seats.

1. For Admission in CAP rounds, the candidates will have to apply through online application process hosted on the website of DTE, MS (<http://www.dtemaharashtra.gov.in>) only. No other mode of application submission will be accepted.
2. **Candidates willing to take admission in institute level seats will also required to apply in the CAP.**

1.5 Tuition Fee Waiver Scheme (TFWS) Seats :

I) Scheme

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering Diploma programs and lateral entry of these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30 % of sanctioned seats in the respective courses are filled up in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.

- (iv) The Waiver is limited to the tuition fee as approved by the State Level Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Diploma in Engineering & Technology and Hotel Management & Catering Technology courses.

(II) Eligibility

- (i) Only Maharashtra State Candidature candidates are eligible for these seats.
- (ii) Eligible Maharashtra State Candidates having their parent's annual income from all sources less than **Rs. 8.00 Lakhs** shall only be eligible for these seats. The candidate shall submit Income certificate of financial year **2020-21** issued by Appropriate Authority.

(III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

1.6 Candidates from other states (OMS):

The seats remaining vacant, if any, after offering admissions to all Maharashtra candidates on the merit list will be offered to the eligible candidates from the states other than Maharashtra State as per the following guidelines.

- All OMS candidates will be considered as general category candidates and will have to fulfill the eligibility criteria as mentioned in Rule 2
- OMS candidates are required to apply by submitting online form in the CAP.

1.7 Seats for Jammu & Kashmir Migrant Candidates :

Provision of one seat per course over and above the sanctioned intake in all Polytechnics /Institutes in the Maharashtra state is available for :

J-1 Type: The children of citizens who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of J & K to a relatively safer place in J & K from 1990 onwards due to terrorist activities.

J-2 Type: The children of officers belonging to Indian Administrative Services, Indian Police Services, Indian Forest Service, other officers and children of staff belonging to military and paramilitary forces, transferred to Jammu and Kashmir to combat terrorist activities.

J-3 Type: The children of staff of J&K police engaged in combating terrorism. Admission against these seats is made strictly on the basis of inter se merit of **combined single merit list** of all eligible J & K Migrant candidates. The candidates seeking admission against the seats reserved for J&K migrant have to submit relevant Certificates shown in proforma J/K/L in support of their claim at the time of admission. Under any condition the seats remaining vacant in this quota will not be offered to Candidates from any other category. Candidates seeking admission under this provision shall submit their duly filled application forms to the following address as per the notified schedule.

**The Principal, S.B.M. Polytechnic,
Vile Parle (West), Near Cooper Hospital,
Mumbai- 400 056**

Candidates admitted under this provision are not allowed to change course or college in any year of study. Candidates who are eligible to apply against the provision of Jammu & Kashmir Migrant Candidate seats as well as against the Maharashtra State seats are only entitled to claim for one of these seats.

2. ELIGIBILITY FOR ADMISSION

Candidate should be an Indian National and should have passed the SSC (Std.X) examination of Maharashtra State Board of Secondary Education or its equivalent, with subjects Maths/Mathematics, General Science and English, with minimum 35% aggregate marks.

Note :

The term ‘**aggregate marks**’ used here shall mean as follows.

A. For Maharashtra State Board Candidates :-

- I. The candidates who have passed SSC Examination prior to March 2009, the **aggregate marks** shall be grand total of marks obtained by the candidate in any 5 subjects where he/she scored maximum marks.
- II. The candidates who have passed SSC Examination after March 2009, the **aggregate marks** shall be total marks of 5 subjects taken into consideration and mentioned on the Mark sheet.
- III. Candidates who have passed Maths/Mathematics (Code 71 for Maharashtra State Board Candidates) and Science & Technology (Code 72 for Maharashtra State Board candidates) are only eligible for admission
- IV. In case marks against sports activities are given on the marksheet, these shall be added to the aggregate marks for deciding merit.

B. For ICSE Candidates -

- a. Student seeking admission on the basis of Group 1 & Group 2 subjects only, the aggregate marks shall be the grand total of marks in any of the 5 subjects from Group 1 & Group 2 where he/she has scored maximum marks.
- b. Student seeking admission on the basis of Group 1, Group 2 & Group 3, **aggregate marks** shall be the grand total of all subjects from all groups.

C. For CBSE Candidates -

The aggregate mark means the grand total of marks obtained by the candidate, including all subjects as declared on Mark sheet.

D. For CBSE/ICSE Candidates :-

In case the result of the Candidate is given in terms of grades, such Candidates are required to submit the graded result into the equivalent marks authorized from the concerned institute/Board.

Candidates passing SSC from other than State Boards or Central Boards shall bring equivalent certificate from Maharashtra State Board of Secondary & Higher Secondary Education (MSBSHSE).

E. Any amendments/Acts/Judgments which may be published by Government/Hon. Courts of India from time to time will be applicable to Candidates and Institutes covered under these rules of admission.

F. Age Limit

There shall be no age limit for admission to Polytechnic. The above Rules are subjected to modification by the Government of Maharashtra from time to time. Any change in the admission rules shall be applicable to all concerned as per directives of Government of Maharashtra (Director of Technical Education, Maharashtra State).

3. ADMISSION PROCEDURE

The admissions for all the courses will be made in accordance to the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admission and Fees Act. 2015 No. XXVIII of 2015) Rules 2016, through the centralized admission process conducted by the State Common Entrance Test cell, of Govt. of Maharashtra.

Online Admission Process

Outline of the process is as follows.

- 1 Candidate Registration on www.dtemaharashtra.gov.in.
- 2 Candidate Login
- 3 Filling and conformation of online form at FC.
- 4 Display of provisional merit list.
- 5 Grievances and corrections if any.
- 6 Option form filling for Round I, II, III.
- 7 Allotment & Reporting for Round I, II, III at ARC .
- 8 Option form filing for Round IV Allotment by counseling and Reporting at ARC.
- 9 Reporting to respective Institute for final admission.

For more Details visit www.dtemaharashtra.gov.in

4. ADMISSION TO THE CANDIDATES WHO WANT TO TAKE REPEAT ADMISSION IN FIRST YEAR OF ENGINEERING/TECHNOLOGY DIPLOMA COURSE DURING CURRENT ACADEMIC YEAR :

The candidates who were already admitted to any diploma course during the previous academic years are eligible for fresh admission to first year diploma course during the current academic year subject to the condition that such candidates will not be eligible for exemption in any subjects passed during the earlier academic years. Such candidates shall have to produce NOC (No Objection certificate) from the institute of earlier admission. Such candidate will have to obtain the eligibility certificate from the MSBTE.

5. RESERVATIONS:

The various reservations provided for the seats available under CAP are as follows :

5.1 For candidates passing SSC examination with Technical/Vocational subjects from SSC Board Maharashtra state: 15 % of the seats available.

- For deciding the merit of such candidates, the marks scored by the candidate in the SSC Examination, without considering the marks scored in the Technical/ vocational subjects, shall be considered.
- The seats reserved for these candidates shall have further reservation among themselves for the Backward Class category candidates mentioned in these Rules.

5.2 Reservation for sons / daughters of defense Service Personnel:

Maximum of five (5) seats, shall be reserved for children of active/Ex defense service personnel as per the rules of DTE, Maharashtra.

5.3 Reservations for Physically Handicapped Candidates:

3% of the seats available under CAP These seats are within the sanctioned intake capacity. This reservation shall be as per applicable rules of DTE, Maharashtra.

5.4 Reservation for female candidates:

30% seats shall be reserved for female candidates in all the courses of the institutions coming under CAP in respective categories and in 70 and 30% reserved seats respectively.

There shall be no reservation for Female candidates under Defense, Physically Handicapped and SBC categories.

5.5 Reservation for Backward Class Candidates:

Sr. No.	Category of reservation	% of
1.	Scheduled Castes and Schedule caste converts to Buddhism (SC)	13.0
2.	Schedule Tribes (S.T.)	7.0
3.	Vimukta Jati (V. J.) And De notified Tribes (D.T.)	3.0
4.	Nomadic Tribes (N.T.-B)	2.5
5.	Nomadic Tribes (N.T.-C)	3.5
6.	Nomadic Tribes (N.T.-D)	2.0
7.	Other Backward classes (O.B.C.)	19.0
	Total	50.0

Note :

- Candidates belonging to Special Backward Class (SBC) will be offered reservation up to extent of 2% seats of the seats available for Maharashtra candidates which are coming under the purview of the Competent Authority subject to condition that any seats remain vacant in the reserved category at the end of stage-II of allotment. These seats are carved out during the allotment of stage-II and no separate seats are earmarked before the start of the allotment process. However care shall be taken that reservation quota for S.B.C. category shall not exceed 2% of the seats available under General admission process and total reservation does not exceed 50%.
- Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in support of the category claimed both at the time of admission and while filling up of the CAP admission form.’
- All OMS candidates are treated as GENERAL/OPEN category candidates and are not eligible to claim reservation.
- **If a candidate fails to claim reservation for backward class on the application and subsequently claims reservation at the time of admission by producing necessary documents, such claim shall not be considered.**

6. ADMISSIONS IN INSTITUTIONAL QUOTA AND VACANT SEATS AFTER CAP

- (a) Aspiring Candidates fulfilling the eligibility criteria shall apply to the Principal or Director of the respective institution for admission at the Institution level.
- (b) Information brochure of the Institution is available in the institution office.
- (c) Admissions shall be made in a transparent manner and strictly as per the Inter-Se-Merit of the Candidates who have applied to the institution.
- (d) If any CAP seat becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

7. Seat Acceptance Fee

The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as nonrefundable processing fee to be paid at ARC.

8. REPORTING AT INSTITUTES :

- i. Candidates shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to the respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.

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- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
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- iv. If candidate reports to the Admission Authority later than the time and date given, he or she shall be considered for admission against the seats available in his/her category at the time of reporting if that particular round of admission is still going on.
- v. After the 'Cut off date' for admission through admission Authority, no claim for admission shall be entertained on any ground whatsoever.

8.3 Documents to be submitted along with application form

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
1	All Candidates	Indian Nationality Certificate*, VIII, IX Mark sheet/ Proforma Z, S.S.C. (Std. X) mark sheet. School leaving Certificate after passing SSC (Std. X), HSC/MCVC mark sheet and Leaving Certificate, if applicable. Certificate of passing Intermediate Grade Drawing examination, if applicable.
2	Type- B Candidates	Domicile Certificate ** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
3	Type- C Candidates	Certificate from the employer stating that father/mother of the candidate who is a central Government /Govt. of India undertaking employees is presently posted in Maharashtra.
4	Type- D Candidates And Type- E Candidates	Certificate from the employer stating that father/ mother of the candidate who a Maharashtra State Government /Maharashtra State Government undertaking employee.
5	Backward class Candidates belonging to S.C./ S.T.	Caste certificate
6	Backward class Candidates belonging to VJ/DT NT(A)/ NT(B)/ NT(C)/NT(D)/OBC/ SBC categories	Caste certificate Non creamy layer certificate valid up to 31st March 2017
7	Defense Quota	Defense Service Certificate , Domicile certificate of father/mother who is domiciled in the state of Maharashtra.
8.	Active Defense Service (Non Domiciled) (Def3)	Defense Service Certificate stating that father mother of the candidate who is an active defense service person is presently posted in Maharashtra. Or Certificate stating that father/mother of the candidate who is an active defense service person and has retained the family in his previous place of posting in Maharashtra.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
9.	Persons with Disability Candidates P1 P2/P3	Certificate in the proforma-F/F-1. As per Govt. Information Brochure
10.	Jammu & Kashmir Migrant candidates (J1/J2/J3)	Certificate of posting in case of defence and Govt. servants in proforma - J as per Govt. Information Brochure Certificate for stay in refugee camp for those staying in refugee camp in proforma - K as per Govt. Information Brochure Certificate stating that the candidate belongs to displace family in proforma -- L as per Govt. Information Brochure
11.	Foreign Nationals	Equivalence certificate from MSBSHSE And Certificate / Proof of Foreign nationals. Eligibility certificate from MSBTE. NOC from Indian Embassy.
12.	Persons of Indian origin	Equivalence certificate from MSBSHSE And Certificate / Proof of Foreign nationals. Eligibility certificate from MSBTE. NOC from Indian Embassy.
13.	Workers in Gulf Countries/Non Resident Indian	Certificate / Proof of Person being Worker in Gulf Countries/NRI status. equivalence certificate from HSBHSE
14.	NCC	Certification of representing Maharashtra at All India level, NCC Certificate of minimum 70% attendance in two years of N.C.C., N.C.C. 'A' certificate.
15.	Minority Candidate	Certificate of Religion or leaving certificate showing Candidate belongs to Muslim, Buddhist, Christian, Sikh, Parsi or Jain community Domicile certificate
16.	TFWS Candidate	Income certificate of financial year 2020-21 issued by competent authority stating that candidate's parents annual income from all sources is less than Rs. 8 Lakhs.

***In lieu of the "Certificate of Indian Nationality" following documents will also be acceptable**

1. The School leaving Certificate indicating the Nationality of the candidate as 'Indian'.
2. Indian Passport in the name of the candidate, issued by appropriate authorities.
3. Birth Certificate of the Candidate indicating the place of birth in India.

**** Domicile certificate:**

Domicile certificate issued by the Maharashtra State's appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

Cut off date for the eligibility:

The eligibility of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the last date of submission of Online Application form for CAP as the cut off date. It is made abundantly clear that if a candidate is found ineligible as on the last date of submission of Online Application form for CAP, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility after the aforesaid cut off date (i.e. the last date of submission of Online Application form), such subsequent acquisition of eligibility will not make an ineligible candidate eligible for any purpose whatsoever, much less for the purpose of admission.

Caste Validity Certificate:

The candidates belonging to SC, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce "Caste Validity Certificate" issued by Scrutiny Committee of Social Welfare Department and the Candidate belonging to ST category should submit "Tribe Validity Certificate" issued by Scrutiny Committee of Tribal Department at the time of claiming fees reimbursement as demanded by the concerned authority.

IMPORTANT :

Copies of certificates attached to the application form should be Attested by the Principal of previous school / Institute or a Gazetted Officer. ORIGINAL CERTIFICATE IF ATTACHED TO THE APPLICATION WILL NOT BE RETURNED. ORIGINAL CERTIFICATE WILL HAVE TO BE PRODUCED FOR VERIFICATION AT THE TIME OF SCRUTINY OF APPLICATION PRIOR TO ADMISSION.

In case any information or document submitted is found to be incorrect / false / forged the admission of the candidate given such into will be cancelled with immediate effect .

Application for admission will not be considered unless it is :

- (i) Completely and correctly filled in.
- (ii) Accompanied by attested copies of the requisite certificates in support of the claims made in the application.
- (iii) Received in the office of the Principal on or before the last date prescribed. " Certificates will not be accepted after last date

8.4 Admission is confirmed only after :

- i) Eligibility certificate from the Maharashtra State Board of Technical Education is obtained.
- ii) The fees are fully paid.
- iii) The admission is approved by Directorate of Technical Education, Maharashtra State
- iv) All online forms are filled, printed & verified by the concerned authority.

8.5 Retention of Original Certificates :

If candidate is offered admission, his or her original School / College leaving certificate (post qualifying examination) will be retained by the concerned Admission Authority effecting the admission. This original certificate will not be returned to any candidate once admitted to a course at the Admission Center unless the candidate cancels his or her admission. If admission is cancelled on or before 31st August of the admission year, the original school or college leaving certificate, on the strength of which the candidate was admitted will be returned. A true copy of original school or college leaving certificate retained by the institute may be issued, if requested by the candidate, duly attested by the Head of the Institute.

8.6 Caution :

If any of the statement made in application form or any information supplied by the candidate in connection with his or her admission is latter on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal. An appeal against the order of expulsion, however, may be preferred within 7 days to the Directorate of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final.

9. ADMISSION TO DIRECT SECOND YEAR OF DIPLOMA COURSES :

9.1 Seats available for admission process to be carried out under these rules : 20% seats of the sanctioned intake are available as over and above the sanctioned intake in all the Polytechnics / Institutes in state for direct admission to the Second Year of Post SSC full Time Diploma Courses.

9.2 Eligibility Criteria for Maharashtra State Candidate:

9.2.1 Eligibility Criteria for admission to Direct Second year :

Candidate Should be Indian National domiciled in Maharashtra fulfilling the conditions prescribed in rule 2.1 and must have passed HSC Science or HSC (Bifocal/ Technical) or HSC (Vocational/MCVC) Examination of Maharashtra State Board of Secondary and Higher Secondary Education or SSC with 2 year duration ITI/ITI COE with 3 modules with appropriate specialization or its equivalent.

Note-

- 1) Candidate with HSC Science or HSC (Bifocal/ Technical) or HSC (Vocational/MCVC) or 10+2 ITI/ITI COE should have passed SSC (10th Std) or equivalent examination with subjects English, Mathematics (Code 71) and Science (Code 72)
- 2) Eligibility of the student for the specific branches of Diploma Programmes shall be as per MSBTE guidelines prescribed in Rule No. 4.
- 3) Other than Maharashtra State Candidates are not eligible of admission under Cap.

9.3 Admission Procedure and guide lines :

All Admission for direct admission to second year diploma courses will be made through the centralized Admission Process (CAP). As per the details given in Information Brochure of Government of Maharashtra state Common Entrance Test Cell.

10. Final FEES :

The final fee per student per year for the year 2020-2021 is Rs. 71,500/-. The final fees for the academic year 2020-2021 is decided by the Fee Regulating Authority, Maharashtra State.

The fees are to be paid in cash or by demand draft drawn in favour of " Principal, Bharati Vidyapeeth's Jawaharlal Nehru Institute of Technology (Polytechnic), Pune" payable at Pune. Fees will not be accepted by cheque.

Freeship / Scholarship for backward class students provided by Govt. of Maharashtra are applicable as per rules.

All the new students have to pay MSBTE enrolment fees (Rs. 210) at the time of admission and examination fee for every semester examination. The students will have to purchase different laboratory manuals of MSBTE as per their branch of studies. The students are also required to pay caution money deposit which is refundable at the time of cancellation of admission or completion of course.

10.1 Caution Money:

Caution money deposits received from the students shall be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit.

However, the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided colleges and credited to Government in case of Government and Non Government-Aided Colleges, if candidate does not apply for refund, as given below.

- Within 3 complete financial years after the student actually leaves the institution;
OR
- Within 3 complete financial years after the date of successful completion of the course, whichever is earlier

11. Refund of fees after cancellation of admission by institutions.

- The Candidate shall apply online for cancellation and submit signed copy of system generated Application for cancellation of admission to the institution.
- After receiving admission cancellation request from the Candidate, the institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.
- The refund of fees before cut-off date of admission shall be made within two days i.e. total fee minus the processing charges of Rs. 1000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the State Government, as the case may be.
- If the admission is cancelled after the cut-off date of admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit. Entire amount of security / caution money deposit is to be refunded back.
- In case of candidates belonging to SC/ST/VJ/DT(NT-A)/NT-B/NT-C/NT-D/OBC/SBC who want to cancel the admission, the above provisions of refund shall be applicable to him/ her as if the candidate has secured admission in open category and the candidate will have to pay the tuition fee as per open category before claiming the original certificates from the institute.
- Issue of School / College Leaving Certificates :**
If during the course of studies , a candidate desires to discontinue studies for any reason whatsoever, he or she shall be allowed to do so and it shall be presumed that he or she has cancelled admission at that stage. The Principal shall issue Institution Leaving Certificate.

12. LIBRARY :

The Institute has very well set library facilities for the students. Selected books recommended by the experts in the relevant fields are available in the library. The Institute is always increasing its inventory of books. The library subscribes to well known Engineering Journals and Periodicals, Magazines & Newspapers. The Book Bank facility provides text books to all students. Every student issued 4/5 books for whole semester from semester 2 onwards.

Reading Hall Facility :

Reading Hall facility is available to all the students from 8.00 a.m. to 11.00 p.m.

13. FACULTY :

The Institute has appointed 62 highly qualified and dedicated full time faculty members, well known for their expertise and professional competence. Beside, the Institute has the support and cooperation of professionally qualified eminent Business Executives, Management Consultants, Practicing Managers and Engineers. Who regularly visit the institute and share their expertise. as adjunct / guest faculty.

14. HOSTELS :

Spacious and elegant hostel facilities for boys & girls, separately are available with latest amenities.

Hostel fees per year :

1) Hostel Fee -	60,000/-
2) Mess Charges. -	37,500/-
3) Admission Fees. -	5,00/-
4) Refundable Deposit. -	5,000/-
5) Prospectus -	500/-
Total-	1,03,500/-

15. PLACEMENT :

The Training & Placement Officer heads the Placement Cell. Leading industrial houses select students For employment in their organisations. Many students of the institute have reached key positions in industries like -

- | | |
|------------------------------------------|-----------------------------------------|
| 1) Alfa Laval Ltd. | 24) Godrej Boyce Ltd. |
| 2) Bharat Forge Ltd. | 25) Chaugule Industries Pvt. Ltd. |
| 3) Kirloskar Cummins | 26) Bajaj Auto Ltd. |
| 4) Kirloskar Pneumatics Ltd. | 27) Colgate Palmolive Ltd. |
| 5) Sudarshan Chemicals Ltd. | 28) Green Fields Pvt. Ltd. |
| 6) Thermax India | 29) Kirloskar Oil Engines. |
| 7) Kalyani Steel Ltd. | 30) ST Workshop, Dapodi. |
| 8) Gabriel India | 31) Walchandnagar Industries Ltd. |
| 9) Force Motor Ltd. | 32) JF Laboratories Ltd. |
| 10) Forbes Marshal, Pune. | 33) Mahindra and Mahindra. |
| 11) Supreme Petrochemicals Nago. | 34) Behr India |
| 12) Shri Precoated Steel. | 35) Birla Cement |
| 13) Atlas Copco Ltd. | 36) Shlumberger Asia Services Ltd. |
| 14) Tata Motors Ltd., Pune | 37) Essar Group of Industries. |
| 15) ITW India Ltd. | 38) L & T Mumbai. |
| 16) Vishay Component India Pvt. Ltd. | 39) Accurate Engineering Ind. Ltd. |
| 17) Mahale Filter System India Pvt. Ltd. | 40) Wipro Ltd. |
| 18) IBM India | 41) GTL Ltd |
| 19) ITC Foods Pvt. Ltd | 42) Ultratech Ltd, |
| 20) IVRCL Infrastructure Ltd. | 43) Desai Electronics Pvt. Ltd. |
| 21) UTech Pvt. Ltd | 44) Zensar Ltd. |
| 22) Intelux Electronics | 45) Shogini Electronics |
| 23) Associate Capsuls Ltd. | 46) Honda Motors Ltd. & and many others |

16. STRUCTURE OF THE COURSE & SYLLABUS :

16.1 The structure of the course and syllabus will be as prescribed for the respective Diploma Course by the Board of Technical Education, Maharashtra State. The MSBTE has presently prescribed semester pattern for Diploma course in Engineering and Technology. All the diploma programmes conducted in our institute consist of 6 semesters of minimum 16 weeks each. The detailed curriculum is available on the MSBTE website (www.msbte.com). The teaching and examination scheme for Sem I of 'T' Scheme is given in the appendix 'A'.

16.2 MEDIUM OF INSTRUCTION :

The medium of instruction and examination is English.

16.3 TIMINGS :

The classes are conducted from 7.30 a.m. to 2.30 p.m. Extra lectures whenever required are conducted after 2.30 pm .

Office Time : 9.30 a.m. to 5.30 p.m. Phone No. - 020 24379467

16.4 DURATION OF THE COURSES :

The duration of the full-time Diploma Courses in Chemical Engineering, Civil Engineering, Computer Technology, Electrical Engineering, , Mechanical Engineering is three years/six semester, as prescribed by the Maharashtra State Board of Technical Education, Mumbai. The Examination is conducted by the Board of Technical Education, Maharashtra State, Mumbai, at the end of each academic year/semester. **The Diploma Certificate will be awarded by MSBTE, Mumbai.**

16.5 RULES AND CONDUCT OF EXAMINATION :

This **Institute is a affiliated to Maharashtra State Board of Technical Education, Mumbai.** The examinations are held semester wise in the month of November & April / May. The candidates taking admission to first year will have to enroll their names with Maharashtra State Board of Technical Examination (MSBTE). The Enrollment Forms will be filled at the Institute at the time of admission. It is compulsory for all the students to submit the on line enrolment form. with scanned copy of photograph, sign the print copy and submit to the institute immediately after admission. The admission to the course will stand automatically cancelled if the enrollment form is not filled.

- a) The Examination Forms for appearing in the Board Examination are to be filled online, immediately after the admission process in the month of July. The print copy of online examination form should be submitted immediately, at the Institute along with the examination fees.
- b) It is compulsory for all the students to appear for two internal class tests as per the schedule of MSBTE. Marks obtained by the students in these two tests will be added

together to calculate sessional marks. In case a student is absent for any test for any reason, zero marks will be counted. There is no provision for retest or additional test in the academic calendar of MSBTE. All the students should note down the 'academic calendar' of the MSBTE which is put up on the notice board and also available on the website.

- c) For getting admission to the higher year the candidates must pass through minimum 2/3 of subjects or as prescribed by MSBTE. Candidates obtaining ATKT result will be promoted to the higher year. However, no candidate will be promoted to third year unless he / she has completely passed the first and second Semester examination.
- d) The MSBTE Enrollment Forms are also to be filled by candidates who are directly admitted to second year and for candidates of double diploma, transfer and change of course.
- e) **As per the rules of MSBTE, a student is allowed to appear for the semester examination only if he / she has attended minimum 75% of total theory lectures & completed 80% of practical's, in each subject during that semester.**

These rules are subject to change by the MSBTE.

All the students and parents are required to read & understand the MSBTE regulations regarding conduct, attendance & examinations, pl. visit (www.msbt.com). for more details

- f) No student will be allowed to appear for the board examination unless he / she has paid all his / her dues and completed his / her Term-Work and has attendance as per rules laid down by MSBTE.

- 16.6**
- a) Candidates applying for admission against the seats reserved for backward classes should note that only those candidates who actually belong to the castes and communities will be eligible for the admission.
 - b) If any of the statements made in the application form or any information supplied by the candidate in connection with his / her admission is at any time found to be false or incorrect, such candidate will not be considered for admission and if already admitted, his / her admission will be cancelled, fees forfeited and he / she may be prosecuted by Government if deemed necessary. An appeal against the order of expulsion however may be preferred within eight days from the date of expulsion to the Director of Technical Education whose decision in such cases will be final and binding.

17. GENERAL RULES FOR STUDENTS :

17.1. Behaviour

- a) Students should be regular and punctual in attending classes , practical's workshop and tutorials and submissions of the term work in various subjects. Terms shall not be granted and a student shall not be permitted for examination if his progress, conduct and attendance is not as per rules laid down by MSBTE.
- b) UNIFORM :
 - Boys :** White Shirt and dark Black Pant.
 - Girls :** White Top, dark Black Salwar/Pant

17.2. Conduct and discipline

1. Smoking, drinking (alcohol) and use of 'Drugs' is strictly prohibited within or outside the premises of the Institute & Hostel.
2. Bicycles, scooters and vehicles should be parked only in allotted parking zones. The Institute accepts no responsibility for their safe custody. Vehicles parked elsewhere may be confiscated.
3. Any changes in the address of the student must be intimated by him / her in writing to the Institute's Office immediately.
4. A student must carry Identity Card signed by the Principal and produce the same whenever asked by the Institutional authorities. Without Identity Card, students will not be allowed to enter the institute premises.
5. A student is expected to read the notices put up on the Notice Board of the institute daily. The Institute accepts no responsibility for loss of any advantage by student due to his / her failure to read the Notice Board in time.
6. In case, a student requires to remain absent for some reasons, he / she will be required to take the prior permission of the Head of Department.
7. A student shall not go to the press or any other publicity media without permission of the Principal, for any reason connected or remotely concerning the Institute.
8. Compensation of any damage to the college property apparatus, furniture, equipment, library books, building etc. must be paid immediately by the students.
9. A student must attend social and national events organized by the Institute such as Republic Day - 26th January, Independence day - 15th August , Foundation Day - 10th May and Annual Social Gathering and all other declared national celebrations.
10. A student will be bound by the rules and regulations framed by the Institute from time to time.
11. Considering the problems caused by the use of electronic gadgets in the Institute, for maintaining the discipline, as per the directives of MSBTE , it has been decided that

student should not bring any mobile phone / cell phone MP3/4 Player, ipod, electronic devices playing music or any other instruments. Any student possessing such instrument / gadget will be fined up to Rs.1000/- and the instrument / gadget will be confiscated, which will not be returned till completion of course.

12. Use of Mobile phones in the Institute is strictly prohibited for the students.
A student using mobile phone or any other electronic gadget/Music instrument will be fined Rs. 1,000/- and the Phone / Instrument gadget will be confiscated.
13. Student while studying in the Institute, if found indulging in anti-national activities contrary to the provision of Acts & Laws enforced by Government will be expelled from the Institute without any notice by the Principal of Institute.

18. ACTION AGAINST RAGGING

18.1 Ragging of students in any form within or outside the Institute and hostel is strictly prohibited.

Action against ragging: Maharashtra Prohibition of Ragging Act 1999 which is in effect from 15th May 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he /she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final. If the head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

18.2 What Constitutes Ragging

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

18.3 As per the Appendix 10 of the AICTE Approval process hand book "Prevention and Prohibition of Ragging" is given below:

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, Ragging constitutes one or more of any of the following acts:

18.4 Actions to be taken against students for indulging and abetting ragging in technical institutions

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. In every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following,
 - a) Cancellation of admission
 - b) Suspension from attending classes
 - c) Withholding/withdrawing scholarship/fellowship and other benefits
 - d) Debarring from appearing in any test/examination or other evaluation process
 - e) Withholding results
 - f) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - g) Suspension/expulsion from the hostel
 - h) Rustication from the institution for period ranging from 1 to 4 semesters
 - i) Expulsion from the institution and consequent debarring from admission to any other institution.
 - j) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

19. IMPORTANT GUIDELINES FOR THE PARENTS :

The parents of a student applying for admission are requested to read the general rules for students and content of undertaking given below, before filling up the Admission Form.

In case of the minor applicants the parents will be responsible to verify and ensure that, the student follows the 'general rules for students' as given in this brochure.

The parents are required to contact the respective Head of Department and Guardian Faculty Member of the concerned class, twice every month to know the progress of their ward. The parents should visit and meet the teachers every week if their ward is notified in the defaulter's List. All candidates who have applied for admission shall be deemed to have submitted the following undertaking -

19.1 UNDERTAKING :

I have read all the Rules of Admission and after understanding these rules thoroughly, I have filled in the application form for the current year. The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the Institute by the Principal.

- a) I have not been debarred from appearing at any examination held by any Government constituted or Statutory examination authority in India.
- b) I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I will actually report to the admission authority according to the schedule of admission.
- c) I understand that no document after the last date of submission will be entertained for the purpose of claims or concessions etc., in connection with my admission unless otherwise mentioned in the rules.
- d) I am fully aware that the Admission Authority or its representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice boards of concerned Admission center.
- e) I am aware that any rule imposed by the Examination Authority of MSBTE such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.
- f) I hereby agree to confirm to any Rules , Acts and Laws enforced by Government and I hereby undertake that I will do nothing either inside or outside the institution which may result in disciplinary action against me under these rules, acts and laws referred to.
- g) I fully understand that the Principal of the college where I would be admitted, has right to expel me from the institution for any infringement of the rules of conduct and discipline prescribed by the institution or MSBTE , Government and undertaking given above.
- h) Condition of minimum attendance : I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum 75% theory classes and 100% practical, work shop, drawing etc. I am also aware that I will not be allowed to appear for examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawing, reports, laboratory manuals etc. , as specified by MSBTE , within stipulated time limit.
- i) I Understand that, I am paying Fee Rs. 70,000/- to the Institute. I understand that, this is interim fee and the final fees will be decided by the Shikshan Shulk Samitti later. I undertake to immediately pay the additional fee if the final fee decided by the Shikshan Shulk Samiti is more than the Interim Fee. I understand that the Institute will refund to me the difference of fees, If the final fee is less than the Interim Fee.

Programme Code: I - Scheme Diploma Programme in Civil Engineering												
I - Semester												
Weighted mean score	S. No. and (Rank No.) of Report	Industry Questionnaire S. No.	Course Title	Teaching Scheme/Week			Credits (L+T+P)	Examination Scheme				Grand Total
				L	T	P		Theory		Practical		
								ESE	PA	ESE	PA	
3.12	G3(3)	37	English (Common to all)	3	-	2+	5	70	30*	25	25	150
2.85	17 (9)	1	Basic Science Physics	2	-	2	4	35	15*	25	25	200
2.31	36(19)	2	(Common to all) Chemistry	2	-	2	4	35	15*	25	25	
2.96	12 (7)	3	Basic Mathematics (Common to all)	4	2	-	6	70	30*	-	-	100
3.27	G1(1)	38	Fundamentals of ICT (Common to all)	2#	-	2	4	-	-	25\$	25~ ¹	50
2.85 2.50	19 (9) 31(16)	6 9	Engineering Graphics Mech. Gp.(AE, ME, PT, FG, EE, CE, CH, PS, DC, TC, TX)	2#	-	4	6	-	-	50	50~ ²	100
2.92	15 (8)	8	Workshop Practice Mech. Gp.(AE, ME, PT, FG, EE, CE, CH, PS)	-	-	4	4	-	-	50	50~ ²	100
Total				15	2	16	33	210	90	200	200	700

(*): Under the theory PA, Out of 30 marks, 10 marks are for micro-project assessment (5 marks each for Physics and Chemistry) to facilitate integration of COs and the remaining 20 marks is the average of 2 tests to be taken during the semester for the assessment of the cognitive domain LOs required for the attainment of the COs; (\$):Online Exam; (+): Language Lab Practical (#):No theory Exam; (-):For the courses having ONLY practical examination, the PA has two parts – marks, for~¹ (i) practical part - 15 marks(60%) (ii) micro-project part - 10 marks (40%) and for~² (i) practical part - 30 marks (60%) (ii) micro-project part - 20 marks (40%).

Programme Code: I - Scheme Diploma Programme in Computer Engineering												
I - Semester												
Weighted mean score	S. No. & (Rank No.) of Survey Report	Industry Questionnaire S.No.	Course Title	Teaching Scheme/Week			Credits (L+T+P)	Examination Scheme				Grand Total
				L	T	P		Theory		Practical		
								ESE	PA	ESE	PA	
3.34	G2(2)	37	English (Common to all)	3	-	2+	5	70	30*	25	25	150
2.79	26(21)	1	Basic Science Physics	2	-	2	4	35	15*	25	25	200
2.21	35(30)	2	(Common to all) Chemistry	2	-	2	4	35	15*	25	25	
2.81	24(20)	4	Basic Mathematics (Common to all)	4	2	-	6	70	30*	-	-	100
3.22	G4(4)	45	Fundamentals of ICT (Common to all)	2#	-	2	4	-	-	25	25~ ¹	50
2.97	15(13)	6	Engineering Graphics non-Mech.Gp. (EJ, DE, IE, IS, MU, CO, IF)	2#	-	4	6	-	-	50	50~ ²	100
3.24	3(2)	11	Workshop Practice Comp. Gp.(CO, IF)	-	-	4	4	-	-	50	50~ ²	100
Total				15	2	16	33	210	90	200	200	700

(#):No theory Exam; (*): Under the theory PA, Out of 30 marks, 10 marks are for micro-project assessment (5 marks each for Physics and Chemistry) to facilitate integration of COs and the remaining 20 marks is the average of 2 tests to be taken during the semester for the assessment of the cognitive domain LOs required for the attainment of the COs (+): Language Lab Practical; (-):For the courses having ONLY practical examination, the PA has two parts – marks, for~¹ (i) practical part - 15 marks(60%) (ii) micro-project part - 10 marks (40%) and for~² (i) practical part - 30 marks (60%) (ii) micro-project part - 20 marks (40%).

APPENDIX 'B'
MEDICAL CERTIFICATE

I certify that, I have carefully examined Shri./Kumari _____
_____ on _____

and further certify that, his / her eye-sight is good and that any minor defects in the same can be overcome by means of suitable glasses, that he / she is fairly robust his / her constitution is sound, and that he / she has no infirmity of body or mind, making him / her now or in future unfit for manual work in the work shop or active outdoor service as a Engineer.

Date : _____

Signature : _____

Address : _____

Name : _____

Qualifications : _____

Registration No. : _____

APPENDIX 'C'

Proforma Z

(Candidate who has passed Std VIII & Std IX from any institute from Maharashtra and could not produce mark sheet of Std VIII & Std IX shall produce Proforma Z) (Applicable for Maharashtra Candidates only)

This is to certify that Shri. / Ku. _____

(Full name of the Candidate) has studied in Std VIII & Std IX & std X in the institute _____

_____ (Full name of the Institute).

This certificate is issued for the purpose of his / her admission to First year Diploma course in Engineering / Technology for the academic year _____.

Note:- In case of the students who have studied VIII, IX & X th std from distinct institutes they shall produce the certificates from those institutes.

Date:

Place:

(Signature)

Name & Designation of the Head of the
Institute

Seal of the Institute

APPENDIX 'D'

Proforma- I UNDERTAKING

(Xerox copy to be submitted at the time of verification of documents at ARC and Original to be submitted at the time of admission at the admitted Institute on Rs. 100/- Non Judicial Stamp Paper) (Strike out whichever is not applicable)

- a) I.....(Name of the Candidate) herewith undertake that I have read all the Rules of Admission for the year 2012-13 and after fully understanding all the rules, I have filled in this application form for admission for the current academic year.
- b) I am a citizen of India or I am a Citizen of _____
- c) My type of Candidature is Maharashtra /OMS/ J&K Migrant/ PIO
- d) I am a Type A/B/C/D/E Maharashtra Candidate and My Home District is _____ as per rule no. 3.0.
- e) I belong to _____ category which is recognized as Backward Class Category in Maharashtra State Vide G.R. No. _____ dated: _____. The serial No. of my caste is _____ and based on this, I am herewith claiming the reservation as per rule no. 6.6 and submitting the caste certificate issued by vide No. _____ dated:
- f) I am not submitting the caste certificate which state that my caste is migrated from other state of India for claiming the benefit of reservation in Maharashtra State.
- g) I do not belong to the creamy layer and to substantiate the claim I am herewith submitting the Non- Creamy Layer Certificate issued by _____ vide No. _____ dated: _____ & is valid up to 31 / 3 / 2019.
- h) Information given by me in application form is true to the best of my knowledge and belief.
- i) If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be liable for action subject to legal and/or penal action as per the provisions of the law.
- j) I fully understand that the offer of allotment will be made to me depending on my inter-se merit, options given by me and availability of seats at that point of time during the process of allotment.
- k) I hereby agree to confirm to any Rules, Acts and Laws enforced by the Government and I hereby undertake that so long as I shall be a student of the College / Institute I will do nothing either inside or outside the College /Institute which may result in compelling the authorities to take disciplinary action against me under the rules, acts, and laws of good conduct and behaviour.
- l) I fully understand that the Director/ Principal of the Institute where I shall be finally admitted, will have a right to expel, rusticate me from the College / Institution for any infringement of the Rules of good conduct and discipline in general and particularly those referred on page nos. 20 to 26 and the rules of good conduct and discipline prescribed by the Institute and Board .
- m) I, _____ hereby submit this undertaking to Principal of B.V.J.N.I.O.T., Pune-43 for my admission to First Year Diploma in _____. I understand that, I am paying Interim Fee Rs.63,800/- to the Institute. Fee Regulating Authority I understand that, this is interim fee and the final fees will be decided by the Fee Regulating Authority. I undertake to immediately pay the additional fee if the final fee decided by the Fee Regulating Authority is more than the Interim Fee. I understand that the Institute will refund to me the difference of fees, if the final fee is less than the Interim Fee.

Signature of the Candidate

Application ID :-

(Name of the Candidate)

Signature of the Parent

(Name of the Parent)

APPENDIX 'E'
MAHILA TAKRAR NIVARAN SAMITEE

Sr. No	Name of Committee Member	Profession	Designation
1	Mr. Utturkar R. R.	Principal	Chairman
2	Mr. Shinde A. A.	Vice Principal	Member
3	Ms. R.S. Anami	Lecturer, Computer Tech	Member
4	Mr. Hiremath R. S.	HOD, Chemical Engineering	Member
5	Mr. R.B. Narhari	HOD, Civil Engineering	Member
6	Mr. A.P. Shinde	HOD, Computer Tech	Member
7	Mrs. Gokhale A. K.	HOD, Electrical Engineering	Member
8	Mr. Kadam B.V.	HOD, Mechanical Engineering	Member

APPENDIX 'F'
ANTI RAGGING COMMITTEE

Sr. No	Name of Committee Member	Profession	Designation
1	Mr. Utturkar R. R.	Principal	Chairman
2	Mr. Shinde A. A.	Vice Principal	Member
3	Mr. Hiremath R.S.	HOD, Chemical Engineering	Member
4	Mrs. Gokhale Aswini Kedar	HOD, Electrical Engineering	
5	Mr. Narhari R.B.	HOD, Civil Engineering	Member
6	Mr. Shinde A.P.	HOD, Computer Technology	Member
7	Mr. Kadam B.V.	HOD, Mechanical Engineering	Member,
8	Mr. Chirag Bendale	Student SYME	Member,
9	Ms. Sejal P.Agrawal	Student TYCM	Member
10	Mrs. Shinde Kavita	Police Constable	Member
11	Adv. Mr. Kiran Suryawanshi	Advocate	Member

PERFOMA - T

This certificate shall be issued on letter of Institute

Ref. No.

Date :

NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE

This is to certify that Mr. / Ms. _____
has passed **I**st sem. & **II**nd sem. / First year (full pass / with one ATKT) during year 20_____, Diploma
in _____ He/ She is seeking admission to Second Year (3rd Semester)
in _____ / DTE _____ institute code through Change of
Institute. I have No objection if he / she get Admission in that Institute.

Seal of Institute

Principal

This certificate shall be issued on letter of Institute

Ref. No.

Date :

NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE

This is to certify that Mr. / Ms. _____
has passed **I**st sem. & **II**nd sem. / First year (full pass / with one ATKT) during year 20_____, Diploma
in _____ . Form institute _____.
He/ She is seeking admission to Second Year (3rd Semester) in course _____. We have
no objection for his / her transfer to our Institute No of vacancies in _____ course
are _____ excluding 20 % additional seats for direct second year admission.

Seal of Institute

Principal

APPENDIX 'H'

हमीपत्र

(प्रमाणपत्रे सादर न करणाऱ्यांसाठी)

मी _____ असे हमीपत्र देतो की, मला प्रथम वर्ष अभियांत्रिकी पदविका या अभ्यासक्रमासाठी केंद्रीय प्रवेश प्रक्रियेद्वारे प्रथम वर्ष या शाखेमध्ये शैक्षणिक वर्ष २०१५-१६ मध्ये भारती विद्यापीठाचे जे. एन. आय. ओ. टी. पुणे येथे प्रवेश मिळाला आहे. माझा प्रवेश संवर्ग SC/NT/OBC/SBC/ST आहे. परंतु माझ्याजवळ खालील प्रमाणपत्र उपलब्ध नाहीत.

१. उज्पन्नाचा दाखला
२. नॉन क्रिमीलेअर सर्टिफिकेट
३. जात प्रमाणपत्र सर्टिफिकेट
४. राष्ट्रीयकृत बँक अकॉउंट
५. जातीचा दाखला

सादर प्रमाणपत्रे दि. ३०/०८/२०१९ पर्यंत सादर न केल्यास मी पूर्ण फी भरण्यास तयार आहे. सादर कागदपत्रे मिळवून दि. ३०/०८/२०१९ पर्यंत सादर करणेची माझी जबाबदारी आहे. सादर प्रमाणपत्रे सादर न केल्यास मला शासनाकडून मिळणारी कोणतीही सवलत मिळणार नाही. जातपडताळणी प्रमाणपत्र कोणत्याही कारणास्तव मिळण्यास उशिर झाल्यास पर्यायाने प्रथम वर्ष अभियांत्रिकी पदविका या अभ्यासक्रमासाठी मिळालेला प्रवेश रद्द झाल्यास त्याची जबाबदारी महाराष्ट्र राज्य तंत्रशिक्षण संचनालय महाराष्ट्र राज्य मुंबई यांची राहणार नाही सादर जबाबदारी सर्वस्वी माझी राहिल.

माझ्या संवर्गासाठी रु. _____ इतकी शैक्षणिक फी भरत आहे. परंतु वरील प्रमाणपत्र सादर न केल्यास अथवा १) कोणत्याही कारणास्तव परिक्षेस बसु न शकल्यास, २) कोणत्याही कारणास्तव मी गैरहजर राहिल्यामुळे, परिक्षेस बसल्यास मनाई करण्यात आल्यास, ३) कोणत्याही कारणास्तव मी अभ्यासक्रम मधेच सोडून दिल्यास, ४) कोणत्याही कारणास्तव मी शिष्यवृत्ती अर्ज भरु न शकल्यास वा माझा शिष्यवृत्ती अर्ज नामंजूर झाल्यास, मला पूर्ण म्हणजे रु. ७०,०००/- (अंतरीम) वा त्यात बदल झालेस बदलेल्या शासनमान्य खुल्या प्रवर्गातील फी प्रमाणे संपूर्ण फी भरण्यास मी तयार आहे. सादर फी न भरल्यास मला परीक्षेस बसता येणार नाही याची मला जाणीव आहे. सादर फी न भरल्यामुळे परीक्षेस बसणेसाठी मनाई करण्यात आल्यास त्या साठी मी स्वतः जबाबदार राहीन. त्याबाबत मी महाराष्ट्र राज्य तंत्रशिक्षण मंडळ व भारती विद्यापीठाचे जवाहरलाल नेहरू तंत्रनिकेतन पुणे यांना वा त्यांच्या कर्मचारी वर्गास जबाबदार धरणार नाही.

तसेच स्कॉलरशीप फ्रीशीप साठी आवश्यक असणारा जपश्रळपश डलहेश्रीहळक्रिे दि. ३०/०९/२०१९ पर्यंत भरण्याची जबाबदारी माझी आहे. ती पार पाडण्याची मी हमी देत आहे. सादर अर्ज न भरल्यास मी खुल्या प्रवर्गातील फी प्रमाणे संपूर्ण फी भरण्यास तयार आहे.

दिनांक

विद्यार्थ्याची सही

About Vidya Lakshmi Portal (FOR EDUCATION LOAN)

Vidya Lakshmi is a first of its kind portal (<https://www.vidyalakshmi.co.in/Students/index>) for students seeking Education Loan. This portal has been developed under the guidance of Department of Financial Services (Ministry of Finance), Department of Higher Education (Ministry of Education) and Indian Banks Association (IBA). The portal has been developed and being maintained by NSDL e-Governance Infrastructure Limited. Students can view, apply and track the education loan applications to banks anytime, anywhere by accessing the portal.

Shri Arun Jaitley, Honourable Union Finance Minister in his budget speech for FY 2015-16 said: "India is one of the youngest nations in the world with more than 54% of the total population below 25 years of age. Our young people have to be both, educated and employable for the jobs of the 21st century. The Prime Minister has explained how Skill India needs to be closely coordinated with Make in India. Yet, today less than 5% of our potential workforce gets formal skill training to be employable and stay employable. With a view to enable all poor and middle class students to pursue higher education of their choice without any constraint of funds, I propose to set up a fully IT based Student Financial Aid Authority to administer and monitor Scholarship as well Educational Loan Schemes, through the Pradhan Mantri Vidya Lakshmi Karyakram. We will ensure that no student misses out on higher education for lack of funds. The IT based mechanism under the Pradhan Mantri Vidya Lakshmi Karyakram is expected to provide to students a single window electronic platform for Scholarships and Educational Loans."

Vidya Lakshmi is a first of its kind portal for students seeking Education Loan. This portal has been developed under the guidance of Department of Financial Services, (Ministry of Finance) , Department of Higher Education (Ministry of Education) and Indian Banks Association (IBA).The portal has been developed and being maintained by [NSDL e-Governance Infrastructure Limited](#). Students can view, apply and track the education loan applications to banks anytime, anywhere by accessing the portal. The portal also provides linkages to National Scholarship Portal.